



Huntsville Public Library

The Library is excited to begin recruiting for a Canada Summer Jobs Grant **Community Engagement Assistant** position to work 35 hours per week delivering outreach and programs as well as supporting central service delivery and digitization of local history and genealogy collections.

Under the direction of the Community Engagement Coordinator, the Community Engagement Assistant will assist in digitization of collections in the Huntsville Public Library Muskoka Room, participate in program outreach opportunities, and assist users of all ages at the Central Service Desk. This is an excellent employment opportunity.

Applicants must:

- Be between 15 and 30 years of age at the start of the employment;
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment*; and,
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

This project is part of the Government of Canada's summer employment program known as the 2019 Canada Summer Jobs and will be of particular interest to those students who may be considering future employment in library studies.

The wage for this position is \$14.00 per hour for 35 hours per week and includes evening and weekend hours. The position runs for eight (8) weeks.

Qualified applicants are invited to submit a resume, no later than 4:00 p.m. on Monday, May 20, 2019 to:

Canada Summer Jobs Competition

Huntsville Public Library
7 Minerva St. E.,
Huntsville, ON, P1H 1W4
jobs@huntsvillelibrary.ca

The Town of Huntsville is committed to providing accommodations throughout the hiring process. If you require an accommodation, we will work with you to meet your needs.

We appreciate all applications, however, only those candidates invited for an interview will be acknowledged. Personal information contained in your resume is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used strictly for employment assessment purposes.

Huntsville Public Library is supported by The Corporation of the Town of Huntsville that is an equal opportunity employer who is committed to diversity in the workplace.

For further information, visit our website www.huntsvillelibrary.ca.