



# LCVI COOPERATIVE EDUCATION APPLICATION FORM 2020/2021

<p><b>Date Received</b></p>
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Students **MUST** return the completed co-op application to Ms. Fudge in the Guidance office by:  
**March 2nd, 2020**

**BE SURE TO RECORD CO-OP ON YOUR OPTION SHEET.**

<b>Student's Last Name:</b>	<b>Student's First Name:</b>	
<b>Home Address:</b>		
<b>Phone:</b>	<b>Birth Date:</b>	<b>Age:</b>
<b>Current Grade:</b> <b>Credits earned by January 2020:</b>		
<b>Are you planning on graduating at the end of June 2020?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Request for:</b>  <input type="checkbox"/> 2 Credit Co-Op  <input type="checkbox"/> 4 Credit Co-Op (all day for one semester)	<input type="checkbox"/> <b>SHSM</b> Pick One: <input type="checkbox"/> Arts <input type="checkbox"/> Health <input type="checkbox"/> Construction <input type="checkbox"/> Transportation <input type="checkbox"/> Sport  <input type="checkbox"/> Ontario Youth Apprenticeship Program (OYAP – accelerated program Gr. 12 – Sem. 2 only)  Co-op Taken before: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Co-operative Education allows students to earn credits based on classroom learning and work experience. Learning in the cooperative education program is associated with a school subject either to be taken concurrently with the co-op program or with a previously completed course.

For example:

- A student placed in an office setting will have business or computer course(s)
- A student placed with a carpenter will have a construction technology course(s)

Students will be **interviewed** by the co-op teachers in order to check if the student is suitable for the co-op program. If there are more students applying for a particular area of work than there are co-op placements available, competitive interviews will be held. Students who are selected for the co-op program must be reliable and responsible.



**What type of co-op placement are you interested in?**

<b>First choice:</b>   <b>Related course:</b>	<b>Second choice:</b>   <b>Related course:</b>
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*Lindsay Collegiate and Vocational Institute  
"Achieving Excellence Today in Preparation for Tomorrow"*

**Parental Consent:**       **Please check off the following boxes**

- My son/daughter may participate in an experiential learning opportunity within the community.
- I understand that a student is not paid money at the workplace; credits are earned towards their Ontario Secondary School Diploma (OSSD).
- I understand that travel between LCVI and the placement is the responsibility of the student.
- I understand that some workplaces may require specific medical tests or screening before the beginning of the placement
- I understand that a student must adhere to the workplace's health and safety regulations.
- I understand that completion of this application does not ensure a Co-Op placement; students will go through an interview process.
- I understand that Co-op work placements must be "tied to" a related in-school course taken previously or concurrently with the Co-op Education program.
- I understand that a student must complete 110 hours per co-op credit and as such must attend placement every day.

	<b>Parent/Guardian Name (Please print)</b>	
<b>Signature of Student</b>		
	<b>Parent/Guardian Signature</b>	<b>Date</b>

**Obtain 2 References: (Teacher and/or Employer)**

**References:** Please write a few comments on the student's work ethic, record of attendance and punctuality, maturity and willingness to learn.

<b>Name of Reference 1:</b>	<b>Name of Reference 2:</b>
<b>Comments:</b>	<b>Comments:</b>
<b>Signature of Reference 1:</b>	<b>Signature of Reference 2:</b>

LCVI is always looking for new workplace locations. If you are aware of a business interested in having a co-op student, please provide this information and a co-op teacher will contact them.

<b>Name of Business</b>	<b>Contact Person</b>
<b>Address</b>	
<b>Telephone</b>	<b>Email Address</b>